

HOTON PARISH COUNCIL

To Cllrs Cassell, Isbister, Eady, Doherty and Dargie

You are summoned to attend the meeting of Hoton Parish Council to be held via a virtual platform on Monday 7th September 2020 at 8:00 p.m. to transact the following business.

Hellen Jarvis

Mrs H Jarvis, Clerk to the Council

1 September 2020

Meeting of Hoton Parish Council Agenda

1. **To receive apologies for absence**
2. **Declarations of interests:** disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, by parish councillors to items on the agenda.
3. **To approve and sign the minutes of the parish council meeting held on Monday 3 August 2020**
4. **To co-opt a councillor for Hoton**
5. **Police report and correspondence**
6. **Borough Councillor's report**
7. **County Councillor's report**
8. **Questions and comments from members of the public** (10 minutes)
9. **Planning**
Items in italics for information only
To make comments and agree any action on the following planning applications:
 - (a) P/20/1079/2: Hoton Store: Removal of conditions 2 & 3 of P/02/2587/2 relating to who can operate the site and storage of goods on open areas
 - (b) *APP/X2410/W/20/3247631 37 Rectory Place: Appeal dismissed*
 - (c) *P/20/0988/2 Hoton House: Granted conditionally*
 - (d) *P/20/1123/2 11 Hollytree Close: Granted conditionally*
10. **Business**
 - (a) To agree the application for Highways Community Funding
 - (b) To receive the annual asset inspection
 - (c) To review the maintenance of parish council assets and agree any action
 - (d) To discuss the re-opening of the kiosk library and its management
 - (e) To review the rules for the telephone kiosk display cases and the book share scheme
 - (f) To agree any response to the proposed changes to the planning system
 - (g) To agree any response to the Greater Nottingham Strategic Plan Growth Option Consultation
 - (h) To discuss and agree any action with respect to inconsiderate parking and parking on the pavements in the village
 - (i) To discuss and agree any action on speeding traffic in the parish
 - (j) To agree items for correspondence with the Prestwold Estate
 - (k) To approve the cost of training courses for councillors
 - (l) To approve the cost of membership of the Rural Community Council
 - (m) To review any unauthorised development to be reported to development control
 - (n) To approve the clerk's performance appraisal conducted by the chairman
 - (o) To agree the appropriate methods of payments for transactions

11. To discuss and agree any responses to the following correspondence

- (a) Email from resident re overgrown hedges and footways

12. To receive reports from councillors

- (a) Speed reduction – Cllr Isbister
(b) Burial Ground – Cllr Isbister
(c) Bus Shelter – Cllr Doherty
(d) Playing Field – Cllr Dargie
(e) Other councillors’ reports – for information only

13. To receive the clerk’s report

14. Finance

- (a) Financial update
(b) To agree the payments due for the month:

	£
Clerk’s salary – standing order (September)	255.00
Clerk’s expenses – standing order (September)	15.00
Mrs H Jarvis (Lighthouse fee August)	19.29
Mrs H Jarvis (Zoom fee July & August)	28.78
Mrs H Jarvis (overtime to be paid on 11 September)	342.21
Mrs H Jarvis salary adjustment due Sept	14.62
M&BG Burial Ground (two cuts)	120.00
M&BG Playing Field (August)	210.00
M&BG Playing Field (July) and Burial Ground cut (paid)	270.00
Rural Community Council	60.00
Total	£1334.90

15. To review the hours worked by the clerk and agree any overtime to be paid

16. To agree the items for the press release

17. To receive agenda items and agree the date and format for the next meeting

Members of the public are always welcome at meetings of the Parish Council. Instructions on how to join this meeting, online or by telephone, are available on our website, noticeboards or directly from the clerk. Please note that the public will only be allowed to speak during the part of the meeting allocated to questions from members of the public.