

Minutes of Hoton Parish Council Meeting

Held remotely via Zoom on Monday 5th October 2020 at 8pm

In attendance: Cllr Cassell (Chairman), Cllr Isbister (Vice-Chairman), Cllr Eady, Cllr Doherty, Cllr Dargie, Cllr Smith and Mrs Jarvis (Parish Clerk), Miss Katie Smith.

109/20 **To receive apologies for absence**

None

110/20 **Declarations of interests:** disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, by parish councillors to items on the agenda.

Cllr Isbister declared a personal interest in planning application P/20/1079/2

111/20 **To approve and sign the minutes of the parish council meeting held on Monday 7 September 2020**

Resolved: To approve and sign the minutes as a true record.

112/20 **Questions and comments from members of the public** (10 minutes)

None

113/20 **Planning**

To make comments and agree any action on the following planning applications:

(a) P/20/1750/2: Demolition of existing bungalow and erection of two-storey dwelling: Jacob's Well Farm, Wymeswold Road

Resolved: Not to make any comments.

(b) P/20/1079/2: Hoton Store: Retention of building as warehousing/storage without compliance with conditions 2 & 3 of P/02/2587/2 relating to who can operate the site and storage of goods on open areas – *granted conditionally*

Cllr Isbister thanked the clerk for the work done for the plans committee meeting. It was felt that the committee were misdirected on a point of law and that LCC Highways had abdicated its responsibility when making comments. Following a discussion it was:

Resolved: to seek independent advice to whether there is a valid case for a legal challenge against the decision.

114/20 **Business**

(a) To receive the annual playground inspection report

Resolved: to receive the annual playground inspection report by an independent inspector and to note its contents.

(b) To receive the playing field report by Cllr Dargie

Cllr Dargie had circulated her report in advance and gave a verbal summary, highlighting items that needed attention. Cllr Dargie asked for assistance with the weekly safety checks to reduce the time commitment required by one individual.

(c) To agree any action and approve any expenditure arising from items 6(a) and (b)

Expenditure of £500 has been previously agreed for essential works arising from Cllr Dargie's inspections.

Resolved: That the membership of the Hoton Parish Council Playing Field Working Party should be formalised and meetings arranged to formulate an action plan for the playing field with recommendations to be presented to full council meetings for approval.

115/20 **To review the hours worked by the clerk and agree any overtime to be paid**

The clerk reported that she had worked 130.5 hours in excess of her contracted hours since 4 May. The clerk explained that she is not able to deal with the incoming emails and complete the compliance work within 6 hours per week but the additional work required by Covid regulations, planning applications and irregularities, responding to an increase in queries from residents and the new accessibility regulation have meant that she is working almost twice the number of hours.

Resolved: To pay the additional hours worked.

Resolved: The clerk will not work more than 26 hours per month without permission from the chairman and will produce time sheets to analyse where the time is spent.

The meeting closed at 9:55 p.m..

These minutes are a true and accurate record _____ Cllr Cassell,

Chairman

Date _____